

# **Agenda Reports & Other Papers**

Presented to the  
Meeting of the  
County Council on  
**Tuesday  
19 July 2016**



# HERTFORDSHIRE COUNTY COUNCIL

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## THE COUNTY COUNCIL

## SUMMONS AND AGENDA

for the meeting to be held on Tuesday, 19 July 2016 at 10.00a.m. in the Council Chamber, County Hall, Hertford.

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### GROUP MEETINGS

<b>Conservative Group</b>	<b>10.00am Monday, 18 July 2016</b>	<b>Council Chamber</b>
<b>Liberal Democrat Group</b>	<b>8.30 am Tuesday, 19 July 2016</b>	<b>Group Room</b>
<b>Labour Group</b>	<b>9.00 am Tuesday, 19 July 2016</b>	<b>Group Room</b>

PRAYERS at 9.50 a.m.

Prayers led by Srutidharma Das, Temple President, Bhaktivedanta Manor Temple, Watford

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Members are reminded that all equalities implications and equalities impact assessments undertaken in relation to any matter on this agenda must be rigorously considered prior to any decision being reached on that matter.

### PART I (PUBLIC) AGENDA

#### 1. MINUTES

- (a) To confirm the Minutes of the Annual Meeting of the Council held at 10.00am on 17 May 2016 (circulated separately); and
- (b) To confirm the Minutes of the Extraordinary Meeting of the Council held at 10.30am on 17 May 2016 (circulated separately).

#### 2. CHAIRMAN'S ANNOUNCEMENTS

#### 3. PUBLIC QUESTIONS - STANDING ORDER 8(10)

To deal with questions from any member of the public being resident in or a registered local government elector of Hertfordshire, to the Leader of the Council and Executive Members about the policies and /or strategic priorities of the Council or about any matter over which the Council has power or which directly affects the County.

#### 4. PUBLIC PETITIONS - STANDING ORDER 15

The opportunity for any member of the public, being resident in Hertfordshire, to present a petition relating to a matter over which the

County Council has control, containing 1,000 or more signatories who are either resident in or who work in Hertfordshire.

Notification of intent to present a petition must have been given to the Chief Legal Officer at least 20 clear days before the meeting where an item relating to the subject matter of the petition does not appear in the agenda, or at least 5 clear days where the item is the subject of a report already on the agenda.

[Members of the public who are considering raising an issue of concern via a petition are advised to contact their local County Councillor <http://www.hertfordshire.gov.uk/your-council/>

The Council's arrangements for the receipt of petitions are set out in [Annex 22 - Petitions Scheme](#) of the Constitution].

If you have any queries about the petitions procedure for this meeting please contact Elaine Shell, Democratic Services Manager, by telephone on (01992) 555565 or by email to [elaine.shell@hertfordshire.gov.uk](mailto:elaine.shell@hertfordshire.gov.uk)

- 4A.** A petition containing more 1000 signatures will be presented on the following matter:-

*"Hertfordshire County Council Day Services*

*In May 2016, many Hertfordshire residents with a learning disability and their family carers received letters from the Health and Community Services department at County Hall telling them about major changes to their day services from 31 October 2016 onwards. The letters explained that because of reductions in central government funding, the County Council would have to reduce their day services and that this is likely to include:*

- fewer paid staff working in the service*
- fewer activities for people to take part in*
- a reduction in the number of days the service is open*
- fewer day service premises*
- hot lunches no longer cooked on-site*

*We the under-signed believe that these reductions in frontline services will lead to a real reduction in the quality of life of the people who rely on them. We wish to make the point that they need these services and are referred to them because their level of disability and their consequent vulnerability means that they are not able to access universal or mainstream services without appropriately trained support. We also believe that these reductions will result in extra pressure on their family carers with the potential for carer breakdown and extra pressure on the staff working in residential or supported living settings. This is likely to lead to additional problems in others areas of health and social care provision and even greater costs being incurred.*

*We therefore call upon Hertfordshire County Council to withdraw these proposals.”*

The report of the Director Health and Community Services on the background to the subject of the petition is attached.

**5. OFFICER REPORTS RELEVANT TO EXECUTIVE PORTFOLIOS**

None.

**6. EXECUTIVE REPORT TO COUNTY COUNCIL**

Report of the Executive (attached).

**7. QUESTIONS TO EXECUTIVE MEMBERS**

To deal with questions from Members of the Council to the Leader of the Council and Executive Members.

**8. REPORT FROM THE OVERVIEW AND SCRUTINY COMMITTEE**

Report of the Chairman of the Overview and Scrutiny Committee (attached)

**9. REPORT FROM THE HEALTH SCRUTINY COMMITTEE**

Report of the Chairman of the Health Scrutiny Committee (attached)

**10. ALLOCATION OF EXECUTIVE FUNCTIONS**

Report of the Chief Legal Officer (attached)

**11. NOTICES OF MOTION – STANDING ORDER 9 (6)**

**11A. S B A F H Giles-Medhurst** to move (seconder: ):-

*“In the light of the recent racism, xenophobia and hate crimes that have taken place in the Country, the Council is proud that here in Hertfordshire we live in a diverse and tolerant society.*

*Here in Hertfordshire we are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our Country.*

*The Council wants to reassure all people living in Hertfordshire, irrespective of their origins, race, religion, beliefs, nationality or ethnic*

*origins that they are valued members of our community contributing to our diverse and vibrant area and are welcomed.*

*Therefore this Council:-*

- (a) publicly condemns all and any such attacks on any person or persons and this Council pledges to continue, in partnership with others, to tackle racist, xenophobic and criminal behaviour; and*
- (b) urges the Cabinet to work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.”*



**KATHRYN PETTITT  
CHIEF LEGAL OFFICER**

Full copies of all reports may be found on the internet at

<https://cmis.hertfordshire.gov.uk/hertfordshire/CabinetandCommittees.aspx>

# HERTFORDSHIRE COUNTY COUNCIL

## COUNTY COUNCIL

TUESDAY, 19 JULY 2016 AT 10.00AM

Agenda Item No.

# 4A

## PETITION REGARDING HERTFORDSHIRE COUNTY COUNCIL DAY SERVICES

### Report of the Director of Health and Community Services

Author: Steven Lee-Foster, Assistant Director, Provider Services  
(01992 555748)

Executive Member: Colette Wyatt-Lowe, Adult Care and Health

### **1 Purpose of report**

- 1.1 To advise County Council of the receipt of a petition relating to a consultation being undertaken regarding proposals to change the council's in-house day services for adults and to set out for Members the background and other relevant information of which officers are aware relating to the subject matter of the petition.

### **2 Summary**

- 2.1 Notice of intention to present a petition containing 1,000 or more signatures has been received pursuant to the County Council's Petition Scheme. The petition states:-

*"Hertfordshire County Council Day Services*

*In May 2016, many Hertfordshire residents with a learning disability and their family carers received letters from the Health and Community Services department at County Hall telling them about major changes to their day services from 31 October 2016 onwards. The letters explained that because of reductions in central government funding, the County Council would have to reduce their day services and that this is likely to include:*

- fewer paid staff working in the service*
- fewer activities for people to take part in*
- a reduction in the number of days the service is open*
- fewer day service premises*
- hot lunches no longer cooked on-site*

*We the under-signed believe that these reductions in frontline services will lead to a real reduction in the quality of life of the people who rely on them. We wish to make the point that they need these services and are referred to them because their level of disability and their consequent vulnerability means that they are not able to access universal or mainstream services without appropriately trained support. We also believe that these reductions will result in extra pressure on their family*

*carers with the potential for carer breakdown and extra pressure on the staff working in residential or supported living settings. This is likely to lead to additional problems in others areas of health and social care provision and even greater costs being incurred.*

*We therefore call upon Hertfordshire County Council to withdraw these proposals.”*

- 2.2 The County Council’s Petition Scheme provides that officers will prepare a report for Members setting out the background and other relevant information of which they are aware relating to the subject matter of the petition but will not give a recommendation as to how the petition should be dealt with.

### **3. Procedure**

- 3.1 The petition which is the subject of this report has been received in accordance with the Council’s Petition Scheme (Annex 22 to the Constitution).
- 3.2 The deadline for receipt of motions from Members in respect of this report under Standing Order 9(3) is noon on Thursday, 14 July 2016.
- 3.3 Paragraph 54 of the Petition Scheme provides that the Petition Organiser will be given three minutes maximum to present the petition and will not otherwise be allowed to speak at the meeting. There will then be a short debate by Council.
- 3.4 Paragraph 57 of the Petition Scheme states:-

*The Council will decide how to respond to the petition at the meeting. They may decide to take the action the petition requests or not to take the action requested for reasons put forward in the debate. Where the issue is one on which the Council executive are required to make the final decision, the Council will decide whether to make recommendations to inform that decision. If the Council do not decide to deal with the petition in some other way, it will (at the discretion of the Chairman) be referred to the Overview and Scrutiny Committee, the appropriate Cabinet Panel or to officers for consideration and report to the local member and Group Spokesmen.*

- 3.5 The subject matter of the petition relates to an executive function and as such Council cannot make a decision on it but may make a recommendation to Cabinet if it so wishes.

### **4. Background and Other Relevant Information**

- 4.1 A consultation is currently being undertaken with adults who use the Council’s in-house day services, their family carers and staff on proposed changes to the way the service is run.

- 4.2 The consultation is in line with Integrated Planning Proposals for 2016/17 which include a 20% reduction in the budget for these services. The number of adults using the Council's in-house day services has fallen steadily over the years and is approximately 40% lower than a decade ago. The budget for the service has risen over that period.
- 4.3 A total of 1,428 people currently use the County Council's in-house day services. The numbers have been falling as more people are supported to live independently, and the growth in direct payments has helped people take up alternative opportunities. Everyone who attends a centre has been assessed to identify their support needs and how they can be helped to meet their goals. This is represented in a defined set of hours that the person attends a centre. Most people do not attend a service every day – average attendance on any day is 748.
- 4.4 A project is being undertaken to align the service's staffing structure to a more efficient use of buildings while ensuring the centres continue to offer a range of activities and support. The overall effect will be to reduce staff numbers and consolidate services into larger day service buildings.
- 4.5 The proposals are clear that no individual will have any days of service taken away - but some service users may receive their service in a different way.
- 4.6 A two-part consultation exercise started on the 16 May 2016 alongside formal consultation with staff affected. A more detailed consultation programme is being undertaken throughout the summer that involves extensive meetings with service users and family carers, and wider stakeholders.
- 4.7 Proposals for changes will come forward to Adult Care and Health Cabinet Panel on 7 September 2016, including feedback from the consultation.

## **5. The Petition**

- 5.1 The petition calls upon the County Council to not proceed with the options being consulted upon.
- 5.2 The options being consulted upon are those that will have the least impact on service users and family carers while maintaining many of the opportunities currently provided. Alternatives such as capping the number days someone can attend a centre would not be feasible as it would have a detrimental impact on the service users and their family carer, as well as leading to increased costs in home care or other areas. While the options being consulted upon will have an impact no-one will lose a place and where a service is affected an alternative will be made available.



## **6. Financial Implications**

- 6.1 The proposals are part of published IPP savings for Health and Community Services as above. If the efficiency savings are not achieved then equivalent savings will have to be found from elsewhere.

### Background Information

Consultation on the Council's in-house day services for adults

**Health and Community Services**  
**Director: Iain MacBeath**

Addressee  
Address Line 1  
Address Line 2  
Town/District  
County Postcode

**Management Board**  
**Health and Community Services**  
**Hertfordshire County Council**  
**County Hall**  
**Hertford, Herts SG13 8DF**

**Tel:** 01992 588 820  
**Email:** steven.lee-foster@  
hertfordshire.gov.uk  
**My ref:**  
**Your ref:**  
**Date:** 10 May 2016

Dear Carer,

Consultation with service users and family carers which took place last year resulted in a decision that the services run by Hertfordshire County Council should remain 'in house'.

However I am writing to advise you that amount of money the county council receives from central government is reducing and we have to look at ways of ensuring we can continue to provide a comprehensive range of day services while making significant savings.

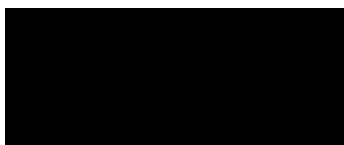
We know the services are an important and valued part of our day service users' and carers' lives and a vital day respite for you as families and carers. We want to ensure that everyone can continue to visit a centre but the range and type of activities undertaken, and the places services are provided from, are likely to change in some cases. We will need to look at things like staff numbers, the cost of property lease agreements, provision of meals and the number of days we are open so we want to hear your views on this.

You can email me on the address above or pass your views to your local manager.

We are also consulting with our staff and hope to introduce the changes from October 2016. We will provide more information once we have considered the feedback on our proposals so we welcome any comments you, or the person you care for, may have.

Please be assured that we continue to be committed to delivering the best possible service to you and the person you care for.

Yours Sincerely



Steven Lee-Foster

Assistant Director, Provider Services, Health and Community Services

**Health and Community Services**  
**Director: Iain MacBeath**

Addressee  
Address Line 1  
Address Line 2  
Town/District  
County Postcode

**Management Board**  
**Health and Community Services**  
**Hertfordshire County Council**  
**County Hall**  
**Hertford, Herts SG13 8DF**

**Tel:** 01992 588 820  
**Email:** steven.lee-foster@  
hertfordshire.gov.uk  
**My ref:**  
**Your ref:**  
**Date:** 10 May 2016

Dear *service user*,

When we asked you last year about how you felt about your services most people said they were happy but there were some suggestions for improvement.

We want to work on this but the amount of money the county council receives from central government is reducing and we have to look at ways we can carry on providing activities and the ideas you put forward but with less money.

I am writing to you to let you know there are going to be some changes to day services in the months ahead. These changes are likely to affect your day service in some way.

We want to ensure that everyone can continue to attend a centre but the range and type of activities, and the places services are provided from, are likely to change for some people.

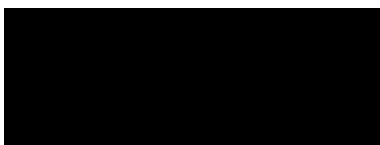
We will need to look at the numbers of staff we have, how we provide meals, the rent we pay for some of our buildings and the number of days we are open.

We are also consulting with our staff at the moment. We will provide more information once we have considered the feedback on our proposals and we welcome any comments you have.

You can email me at the address above or let your Manager know your views and they will pass your comments on to me.

We remain committed to delivering the best possible service to you.

Yours Sincerely



Steven Lee-Foster

Assistant Director, Provider Services, Health and Community Services

# **HERTFORDSHIRE COUNTY COUNCIL**

**COUNTY COUNCIL  
TUESDAY, 19 JULY AT 10.00 A.M.**

Agenda Item No.

**6**

## **EXECUTIVE REPORT TO COUNTY COUNCIL**

### **LEADER OF THE COUNCIL**

This report is made by the Leader of the Council and, together with separate reports from each member of Cabinet, comprises the Executive Report under Standing Order 7.

#### **1. Cabinet decisions since the last meeting of County Council**

- 1.1 There will have been five Cabinet meetings (29 March, 18 April, 16 May, 20 June and 11 July) since the last Executive Report to County Council on 22 March 2016. Items of business specifically attributed to me were:-

- Proposed Revisions to Standing Orders for County Council Meetings on 17 May 2016
- Proposed Revisions to the County Council's Petitions Scheme

#### **2. Executive key decisions made under special urgency provisions**

- 2.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 require the Leader of the Council to report to Council any executive key decisions taken in circumstances of special urgency, under the provisions of Regulation 11, with the agreement of the Chairman of the Overview and Scrutiny Committee.

- 2.2 One such decision was taken as follows:-

- Further deed of variation to the contract dated 27 July 2011 with Veolia ES Hertfordshire Limited to extend the period for acceptance of the Revised Project Plan to 15 July 2016

- 2.3 The Key Decision Record is on the Council's website and can be viewed here:-

<https://cmis.hertfordshire.gov.uk/hertfordshire/ForwardPlanofKeyDecisions/tabid/68/FolderID/15/Key-Officer-Decision-Records-2016.aspx>

#### **3. Employment Committee**

- 3.1 On Monday 20 June, I chaired the Employment Committee and key agenda items were:

- Chief Officer secondment
- Pension schemes – annual update report on LGPS Employer Discretions usage

#### **4. Committee of the Regions**

- 4.1 I have participated in Plenary and Commission meetings of the Committee of the Regions. No matters particularly relevant to Hertfordshire have arisen but an e-newsletter on recent activities is available at:  
<http://cor.europa.eu/en/news/Pages/enewsletter.aspx>

#### **5. The Devolution debate**

- 5.1 I continue to be involved in a number of conversations where the key focus has been on the Hertfordshire 'devolution' debate. As part of this, I chaired the first meeting of the Public Sector Leaders' Steering Group which took place on Tuesday 7 June. Membership of this Group includes representatives from the Hertfordshire Leaders' Group, Hertfordshire LEP, the Police and Crime Commissioner, Hertfordshire Partnership Foundation Trust, Herts Valleys Clinical Commissioning Group and myself.
- 5.2 The Hertfordshire Leaders' Group agreed that this Group will oversee the developing Hertfordshire Public Sector Action Plan in relation to the Hertfordshire devolution debate.

#### **6. National Commentary**

- 6.1 Along with other colleagues, I attended the annual LGA Conference held in Bournemouth on 5 -7 July.

#### **7. Local / Internal events**

- 7.1 On Wednesday 23 March, I attended the annual Hertfordshire Fire and Rescue Service Awards which were held in the County Suite.
- 7.2 On Saturday 2 April, I attended the Installation of the High Sheriff, Stelio Stefanou, which was held in the Council Chamber.
- 7.3 On Tuesday 19 April, I met with the Regional Schools Commissioner, Martin Post, to discuss the Academisation programme.
- 7.4 On Thursday 21 April, I attended the Beacon lighting ceremony to celebrate the Queen's 90<sup>th</sup> birthday that took place at Hertford Castle.
- 7.5 On Tuesday 26 April, I attended the launch of [Hertfordshire Matters](#) – a comprehensive needs analysis published by the Hertfordshire Community Foundation and produced in collaboration with the University of Hertfordshire and the County Council.
- 7.6 On Thursday 19 May I gave a talk and took part in a Q&A session at a senior staff political management training session to help them better understand the interrelation of their roles and those of elected members.

- 7.7 The Chief Executive and I had an introductory meeting with Mark Bretton, the new Chairman of the Hertfordshire Local Enterprise Partnership on Thursday 26 May.
- 7.8 The annual County Show took place over the weekend of 28/29 May. The event was well attended and a resounding success. I would like to thank colleagues, members of staff, partners, volunteers and performers, all of whom helped to ensure our marquee was lively, interesting and full of energy all weekend.

## **8. Hertfordshire Forward**

- 8.1 I chaired a meeting of the Hertfordshire Forward Strategy Group on Tuesday 7 June. The key items for discussion were devolution in Hertfordshire; Connecting Communities contracts/Year of Volunteering/Compact; Hertfordshire Strategic Economic Plan; the forthcoming annual Conference; NHS Sustainability Transformation Plans and the Education White Paper, along with the usual strategic updates.
- 8.2 The annual Hertfordshire Forward Conference took place on Thursday 30 June. Around 80 people attended on the day with representation from the County Council, Districts and Town and Parish Councils, along with several voluntary sector organisations. The key focus of the agenda was on the opportunities and challenges facing the health and social care sector; the Health and Wellbeing Board and the NHS Sustainability and Transformation Plans.

## **9. Hertfordshire Leaders' Group (HLG)**

- 9.1 A meeting of the HLG took place on Thursday 16 June. Key items on the agenda for discussion included an update on the LEP SEP Review and appointments to Outside Bodies along with the usual strategic updates. This was followed by a politicians' only meeting to discuss Hertfordshire's response to the devolution agenda.
- 9.2 The next meeting is scheduled to take place in October (date to be confirmed).

## **10. Forward Plan – July 2016**

- 10.1 I invite the County Council to receive the Forward Plan dated 4 July 2016 (circulated under separate cover).

**Robert Gordon, CBE**  
**Leader of the Council**  
**July 2016**

**ADULT CARE AND HEALTH****1. Cabinet decisions since the last Executive Report to the County Council**

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. The items of business specifically attributed to this portfolio were:-

**1.2 Cabinet held on 18 April 2016**

**Proposals relating to the future use of Mary Barfield House, Flexicare scheme, Royston** – Cabinet approved the proposed process to consider the viability of Mary Barfield House, Royston, as a dementia specialist flexi care provision, as detailed within the report; and authorised the Director Health & Community Services, in consultation with the Executive Member for Adult Care & Health, to agree and implement final arrangements for the future use of Mary Barfield House, Royston.

**2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Nothing to report.

**3. Anticipated/ future decisions to be made by Cabinet****3.1 Cabinet to be held on 11 July 2016**

**Hertfordshire Compact** - Cabinet will be asked to approve and adopt the refreshed countywide Compact Agreement between the Statutory, Voluntary and Community Sectors to work in partnership to achieve common aims and objectives, prior to its publication and launch.

**Housing Related Support** Cabinet will be asked to approve changes to Housing Related Support Contracts which were considered by the Adult Care & Health Panel on 27 June. The changes will achieve savings in line with the County Council's Integrated Plan and support our vision to reduce reliance on services tied to buildings, whilst growing community-based services which can support individuals whatever their tenancy.

**4. Key Partnerships****4.1 Health and Wellbeing Board** – recent meetings have considered:-

- **0-25 SEND integration** - a report giving an overview of the activity that is being carried out within the broader framework of 0 – 25 SEND Integration

- **Better Care Fund Update** - a presentation to and request final signoff on the 2016/17 Better Care Fund Plan, and an update on performance against the national conditions and metrics.
- **Hertfordshire COMPACT refresh** - sign off of the final document following public consultation.
- **HWB Strategy** - an update and request for final signoff.
- **The annual Health and Wellbeing Conference** - held on 24<sup>th</sup> June 2016 at the Fielder Centre, Hatfield. The event attracted over 170 participants from a wide range of statutory and community sector organisations in Hertfordshire. The event was introduced by myself, compered by Dr Hari Pathmanathan and Dr Nicolas Small (Chair of the Governing Bodies for E&NH CCG and Herts Valleys CCG, respectively). Presenters included a key note speech from Sarah Wren from Herts Independent Living Service covering the mental health concerns of her service users, contributions from Viewpoint outlining the importance of service user involvement in service design and delivery, and a look back on the successes and achievements of the Year of Mental Health by project manager, Dani Bailey. The event also marked the launched of the new Health and Wellbeing Strategy 2016-20, and the document can be found at this link <http://www.hertfordshire.gov.uk/your-council/hcc/partnerwork/hwb/>

## 5. Other comments

5.1 None.

## 6. Cabinet Panels

6.1 Since the last Executive Report to Council, the Adult Care & Health Cabinet Panel has met on 29 April 2016 and 27 June 2016. The matters discussed can be found at the following locations:

### 29 April 2016

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/296/Committee/16/Default.aspx>

### 27 June 2016

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/297/Committee/16/Default.aspx>

**Colette Wyatt-Lowe**  
**Executive Member for Adult Care and Health**  
**July 2016**



## CHILDREN'S SERVICES

### 1. **Cabinet decisions since the last Executive Report to the County Council**

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. There were no items of business specifically attributed to the Children's Services portfolio.

### 2. **Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Nothing to report.

### 3. **Anticipated/ future decisions to be made by Cabinet**

- 3.1 There are currently no anticipated Cabinet decisions are required in the near future.

### 4. **Key Partnerships**

- 4.1 I sit on the Health and Wellbeing Board; Children and Young People's Integrated Commissioning Executive (CYPICE) and Hertfordshire's Safeguarding Children Board (HSCB).

### 5. **Other comments**

#### 5.1 **Children Looked After and Care Leavers**

##### 5.1.1 **Priorities**

- **Education.** The percentage of children looked after (CLA) achieving 5 or more GCSEs (inc. English & mathematics) in 2015 was 10.5% compared with 13.8% nationally. This performance is consistent with previous years.
- **Care Leavers aged 19-21 not in education or training.** In March this figure was 46.5%, this compares with 39% nationally. There has been a 20% improvement since last year but the figure is still stubbornly high.
- **Stable placements.** There has been a considerable improvement in the stability of long term placements, rising from 62.8% in March 2015 to 69.4% in March 2016. However the percentage of children looked after with three or more placements in the last twelve months remains an area for improvement. Latest provisional performance for March 2016 is 12.6%, which is above the national average of 10%.

### 5.1.2 Improvement Activity

A performance clinic has been scheduled for July. This will cover:-

- Priority access to advisors at Job Centre Plus for Care Leavers
- Use of the newly established Care Leaver Hubs to work with those hardest to reach
- Delivery of the Job Centre Plus Flexible Support funded 'Employment Guarantee Scheme' by Youth Connexions.

### 5.1.3 Placement Moves

- Reviews of all children who have moved placement since 1<sup>st</sup> April 2016 and putting in additional support where there is an identified risk of further breakdown.
- Staff training about improved placement planning and the use of support meetings at the earliest opportunity.

### 5.1.4 Return Home Interviews for Children Looked After

The procurement has been completed for an independent service to offer return home interviews for children looked after who have gone missing. The provider 'Missing People' started delivering this service from 1st June. This should improve the number of children participating and intelligence gathering.

## 5.2. Ofsted Update

The post inspection action plan (PIAP) has been agreed by Ofsted and continues to be monitored by Children's Services.

As at April 2016, 60% of items were reported as Green and on progress. It is expected that the majority of actions in the PIAP will be completed by autumn 2016, although some items are long term strategic improvements and will take longer to embed. Progress continues to be monitored by senior management in Children's Services on a quarterly basis.

Ofsted's annual report on social care was published on 28 June 2016 and highlighted Hertfordshire's innovative academy supporting the development of newly qualified social workers and our leadership programme for senior social work staff.

The report also highlighted the work of Hertfordshire's Safeguarding Children Board (HSCB) and praised its work across the partnership and also the culture of openness, scrutiny and challenge within the Board.

The full report can be viewed at:

<https://www.gov.uk/government/publications/ofsted-social-care-annual-report-2016>

### 5.3 **SEND Update**

The DfE published data recently on the performance of all Local Authorities in relation to the SEND reforms. This showed that Hertfordshire completed over 500 new Education, Health and Care Plans in 2015 with 97% within the statutory timescale of 20 weeks. Our performance was well above the national average of 55.5%. This is a great achievement of our staff and professionals in other services.

Work is progressing well across the 10 work streams linked with the SEND Strategy 2015-18 and there is good engagement from parents and schools in delivering locally. The strategy, work stream briefs, progress reports and associated publications can be found at [www.hertfordshire.gov.uk/sendstrategy](http://www.hertfordshire.gov.uk/sendstrategy).

Hertfordshire County Council is to be subject to a Local Area SEND inspection by Ofsted and the Care Quality Commission (CQC) the week commencing the 4<sup>th</sup> July 2016.

### 5.4 **Road Safety in Hertfordshire**

A total of 32 children were killed or seriously injured on roads in Hertfordshire in 2015. This is an 11% reduction on 2014 and 20% reduction on the 2005-2009 average. More specifically, 50% of the casualties were pedestrians and 31% were car users. Full details of road safety initiatives in Hertfordshire schools are available here.

<http://www.hertfordshire.gov.uk/services/transtreets/schtravel/roadsafetysch/>

## 6. **Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Children's Services Cabinet Panel has met on 22 April 2016 and 28 June 2016. The matters discussed can be found at the following locations:

#### **22 April 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/372/Committee/19/Default.aspx>

#### **28 June 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/373/Committee/19/Default.aspx>

**Richard Roberts**  
**Executive Member for Children's Services**  
**July 2016**

## COMMUNITY SAFETY AND WASTE MANAGEMENT

### 1. Cabinet decisions since the last Executive Report to the County Council

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016, and 11 July 2016) since the last Executive Report to County Council. There is one item of business specifically attributed to this portfolio:-

#### **Cabinet – 11 July 2016**

Report on the Use of Regulation of Investigatory Powers Act (RIPA) – This report informs Members of the use of RIPA within Hertfordshire County Council over the past year; of any deviations from policy; and also provides details of any internal and external inspections and audits which have taken place. The report covers the period 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2016. Cabinet will be asked to approve the Council's continued use of policies on Directed Surveillance and Covert Human Intelligent Sources, and Acquisition and Disclosure of Communications Data from communication service providers.

### 2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016

- 2.1 Nothing to report.

### 3. Anticipated / future decisions to be made by Cabinet

- 3.1 There are no decisions planned for presentation to Cabinet related to Community Safety and Waste Management portfolio.

### 4. Key Partnerships

- 4.1 None.

### 5. Other comments

- 5.1 In March Members took the in principle decision to accept the Revised Project Plan from Veolia which proposed an energy recovery facility at Ratty's Lane in Hoddesdon to deal with all of Hertfordshire's Local Authority Collected Waste. Veolia have now started pre-application public engagement work prior to submitting a planning application for the facility some time later this year. Veolia is the applicant for this facility and as such it is leading all the events and associated communications. Veolia has distributed over 20,000 leaflets to households and commercial premises, has organised a stakeholder group which is due to meet 3-4 times and has arranged 3 public drop-in events. This work will help inform its planning application which it hopes to submit in October 2016.
- 5.2 Community Protection officers, and in particular those in the Joint Protective Services (JPS) Department, have done a great deal to develop Primary Authority partnerships both through national engagement to develop legislation and in

forming these partnerships with national organisations in Hertfordshire. This was recently recognised when JPS won the Primary Authority Team of the Year Award at the Government's Primary Authority Awards and shows how well Hertfordshire is placed in developing these partnerships which do much to reduce the bureaucratic burden on businesses whilst maintaining a safe and fair trading environment.

## **6. Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Community Safety and Waste Management Cabinet Panel has met on 1 July 2016. The matters discussed can be found at the following locations:

### **1 July 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/416/Committee/53/Default.aspx>

**Richard Thake**  
**Executive Member for Community Safety and Waste Management**  
**July 2016**

## ENTERPRISE, EDUCATION AND SKILLS

### 1. Cabinet decisions since the last Executive Report to the County Council

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. The items of business specifically attributed to this portfolio were:-

29 March 2016

#### **Acquisition of land at Carpenders Park Farm for future Secondary provision**

- 1.2 Cabinet agreed the acquisition of the freehold title of Lot 2, Carpenders Park Farm, Watford. This provides an opportunity to acquire a land holding in the open market which is strategically placed to the south east of Watford and could provide secondary school provision in the future for South West Hertfordshire. The costs of the land purchase will be met from the Children's Services 'Basic Needs' budget provided by the Education Funding Agency for the provision of additional school places.

18 April 2016

#### **Secondary School Provision in Harpenden**

- 1.3 The County Council has actively supported the Harpenden Secondary Education Trust in its application for a new secondary school in Harpenden and has acquired a site for it. The new school will be delivered by the Education Funding Agency (EFA). The next stage in its delivery programme is to gain final capital approval for the cost of the scheme. The EFA has indicated that the estimated cost of this particular free school proposal is relatively high compared to other free school proposals and that it is concerned over its ability to gain capital approval for the project. It has, therefore, requested that the County Council makes an additional capital contribution towards the cost of the new school to facilitate the approval process.
- 1.4 Cabinet agreed that the County Council makes a contribution of capital towards the proposed new secondary school in Harpenden and authorised the Director of Resources in consultation with Executive Members to determine the size of contribution.

16 May 2016

#### **Closure of Specific Learning Difficulties (SpLD) bases at Barnwell School in Stevenage and at Frances Combe Academy in Watford**

- 1.5 Cabinet authorised the publication of a statutory notice to close the SpLD bases at Barnwell School and Frances Coombe Academy as of 31 August 2016.

### **Additional Primary and Secondary School Places**

- 1.6 Cabinet authorised the expansion of Leavesden Green Primary School from 1 to 2 forms of entry (f.e.) from September 2017 and the necessary capital costs to support enlargement.
- 1.7 Cabinet agreed the expansion of four secondary schools and the necessary supporting capital costs from September 2018. The schools are:

	Increase in admission numbers
Beaumont School, St Albans	30
Hitchin Boys School, Hitchin	45
Hitchin Girls School, Hitchin	45
Rickmansworth School, Rickmansworth	30

- 1.8 In addition, Cabinet approved a contribution towards the Broxbourne School rebuilding project and the application of £4.7m of section 106 contributions, subject to the completion of relevant school expansion and town planning statutory processes where necessary.

### **School Premises Space Standards Policy Revision**

- 1.9 Cabinet approved a change in the current County Council policy concerning school space standards to follow the higher end of the internal and external ranges as set down in Building Bulletin 103 issued by the Department for Education.

20 June 2016

### **Additional School Places**

- 1.10 Cabinet agreed to authorise the Director of Children's Services to enter into a funding agreement with Hertswood Academy in Borehamwood for an expansion by 1 form of entry from 2018/19 and to the cost of doing so; the cost of independent certification for all of the latest round of secondary expansions; and to the cost of land acquisition for the Herts & Essex school in Bishops Stortford.

### **2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Nothing to report.

### **3. Anticipated/ future decisions to be made by Cabinet**

11 July 2016

- 3.1 Cabinet will be asked to agree, in principle, to the County Council entering into land contracts to facilitate the limited immediate expansion of the Herts & Essex School and The Bishops Stortford High School (including that school's

relocation) and to the related improvement to Thorley Hill Primary school, all in Bishops Stortford.

- 3.2 It will also be asked to approve the serving of a notice to the developer of the High Leigh housing scheme to take up the option to acquire an additional piece of land to provide for a 2 form entry school. Finally, it will be asked to approve updated primary expansion costs and secondary expansions in Watford, Berkhamsted and Hemel Hempstead, which completes the second programme of secondary expansions across the County.

#### **4. Key Partnerships**

##### **4.1 Hertfordshire Local Enterprise Partnership**

###### **4.1.1 There have been two meetings of the LEP board since my last report**

- In March, the Board met at VolkerWessels UK in Hoddesdon and learned about the work of this multinational integrated civil engineering and construction company which is leading a number of national infrastructure projects in the energy, rail, highways, waste and airport sectors. The LEP Board reviewed its Strategic Economic Plan and priorities for the future, and agreed to focus on fewer larger projects that would have real impact in terms jobs, housing and economic growth going forward.
- In June, the Board met at Airbus in Stevenage to see the exciting home of the MARS ROVER project and the proposed STEM centre aimed at inspiring a new generation of engineers. Mark Bretton has taken over from John Gourd as the new chair of the LEP. The main focus at this meeting was to agree the SLGF3 Bids that will be submitted to Government in July. The bids include proposals for the redevelopment of Stevenage Station as part of the regeneration of central Stevenage, infrastructure improvements to support the Enterprise Zone in Hemel Hempstead, transport and infrastructure studies to support growth along the A414 Corridor. Details of the bids were reported to Planning Panel on 30 June. Decisions on the bids are expected to be made in the Government's Autumn Statement.

###### **4.1.2 Information about the LEP Board agenda and minutes are available on its website [www.hertfordshirelep.com](http://www.hertfordshirelep.com) and the newsletter is circulated to all County Councillors.**

##### **4.2 London Stansted Cambridge Consortium (LSCC)**

- 4.2.1 The LSCC Growth Commission will launch its final report at the House of Commons on 14 July. Full details are on [www.lsccgrowthcommission.org.uk](http://www.lsccgrowthcommission.org.uk). The report will make a compelling case about the economic potential of the corridor and the future infrastructure and skills investment needed to unlock this growth.
- 4.2.2 In May the LSCC launched its prospectus for the 4 Lane Tracking of the West Anglia Main Line and Cross Rail 2 in the Corridor. Work is continuing on developing a detailed business case.



### **4.3 Visit Herts**

- 4.3.1 Visit Herts, the Tourism / Destination Management Partnership for Hertfordshire launched its new brand and website on 10 June, and is continuing to attract new investor partners from both the private and public sectors.
- 4.3.2 The Partnership Group met on 17 June and agreed the Marketing Plan for the year ahead. Details can be found at <http://visitherts.co.uk>.

### **4.4 Broadband Superfast Extension Programme**

- 4.4.1 With the successful conclusion of contract 1 in March 2016 (92% premises covered) the programme now continues with contract 2, which will seek to achieve 98% of premises covered in Herts by June 2018. As a result, BT Openreach has started a surveying initiative including some of the most rural and remote parts of the County. BT Openreach is also now starting to construct fibre cabinets in the designated areas such as Buntingford. The programme will look to make postcode level timescales available as the results of the surveys and subsequent works permit.

## **5 Other Comments**

### **Educational Excellence Everywhere**

- 5.1 In May, the Government announced a number of changes to the way in which it intended to implement the White Paper. It remains committed to every school becoming an academy over the next six years. However, measures will now target those schools where the need to move to academy status is most pressing. For high-performing schools in strong local authorities, the choice of whether to convert will remain the decision of individual schools and governing bodies. In addition, it announced a package of measures to guarantee the success of small rural schools.
- 5.2 The Government will bring forward legislation which will trigger conversion of all schools within a local authority in two specific circumstances
  - (1) Where it is clear that the local authority can no longer viably support its remaining schools because a critical mass of schools have converted.
  - (2) Where the local authority consistently fails to meet a minimum performance threshold across its schools.
- 5.3 Prior to the further government announcement The Telegraph published a piece which highlighted the opportunity for strong councils to establish Multi-Academy Trusts, specifically highlighting Hertfordshire 'Government should be looking to build on the pioneering work done by councils such as Hertfordshire....'
- 5.4 Officers are now working closely with HfL and school representative groups to look at possible Multi-Academy Trust arrangements for the future. This has included an extensive range of briefings for Headteachers and Governors which have been very well received.

## School Ofsted Inspections

- 5.5 We continue to see strong progress in the number of schools that are assessed as Good or Outstanding by Ofsted. The proportion of schools receiving such a judgement will exceed 91% before the end of this term, placing us significantly ahead of both national and statistical neighbour comparators.

## School Places

- 5.6 15,695 applications were processed for reception places for Allocation Day this year, of which 96% were from Hertfordshire residents. Of the 16,853 applications processed for secondary transfer at Allocation Day, 78% were from Hertfordshire residents.
- 5.7 The satisfaction rate of Hertfordshire applicants gaining a place at one of their preferred schools at allocation day remained high with 95% in both processes. The below table shows the current number of non-ranked allocations following the continuing interest processes (with a comparison at the same time last year).

Primary and Secondary Admissions 2016/17 NRA Statistics as at CI1 and CI2	Allocation Day	CI1	CI2	Variation	CI2 2015/16
Primary*	588 (plus 216 unplaced)	487	454	-134	473
Secondary	641	429	337	-304	339

\*108 of the 216 unplaced children were given an NRA at CI1 the remainder received a school of preference.

- 5.8 Given that there are 10,000 more children under the age of four in Hertfordshire today than a decade ago, this is a significant challenge. However, as Members are aware, we are committed to ensuring that where the County's population grows we build the appropriate infrastructure and have spent more than £180m since 2010 to provide more than 3,200 additional reception places. We are working alongside free schools and academies to attract extra funding for more school places where they are most needed.
- 5.9 An extra 270 reception places were added at the Continuing Interest stage with schools' across the County expanding to meet local demand. This strategy has been successfully employed in several previous years and ensures that the location of additional places matches as closely as possible with the areas of demand.

## Other Meetings

- 5.10 I met with Luton Borough Council on 9 June to discuss its plans for its Enterprise Zone at Luton Airport, including the new mass passenger transit system that will connect the Parkway railway station direct to the airport terminal. Details can be found at [www.llal.org.uk](http://www.llal.org.uk).
- 5.11 On 16 June I attended the Stevenage First Board – the partnership overseeing the regeneration of central Stevenage. The County Council has signed a  
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Memorandum of Understanding with Stevenage Borough Council, LEP and others to take forward the various projects including the redevelopment of the station and the first phase of the town centre.

- 5.12 Together with County Council School Place Planning and Property officers I attended a meeting with the Leader of Hertsmere Borough Council, planning portfolio holder and planning officers to discuss education provision in Borehamwood.
- 5.13 I have undertaken a number of visits to schools since the last Full Council Meeting. These include, a visit to Priory School in Hitchin to discuss future school place planning; Hitchin Girls School to meet to new Chair of HASSH; Hemel Hempstead School to consider future development and expansion plans; Presdales School to meet with Janine Robinson, Headteacher, who is retiring after 40 years of service in Hertfordshire; and the opening of the Ascot Road Community Free School in Watford.

## **6. Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Enterprise, Education and Skills Cabinet Panel has met on 27 April 2016 and 29 June 2016. The matters discussed can be found at the following locations:

### **27 April 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/321/Committee/10/Default.aspx>

### **29 June 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/322/Committee/10/Default.aspx>

**David Williams**  
**Executive Member for Enterprise, Education and Skills**  
**July 2016**

**1. Cabinet decisions since the last Executive Report to the County Council**

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. The items of business specifically attributed to this portfolio were:-

16 May Cabinet

- 1.2 On the 16 May Cabinet recommended to County Council that County Council oppose the High Speed Rail (London – West Midlands) Bill ("the Bill") currently at the Select Committee stage in the House of Lords, due to continuing concerns about the environmental impact and proposed mitigation measures. County Council considered this matter at its Extraordinary Meeting on 19 May and agreed to oppose HS2.

11 July 2016

- 1.3 On 11 July Cabinet will consider whether to approve the revised Rail Strategy for the County.

**2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Nothing to report.

**3. Anticipated/ future decisions to be made by Cabinet**

- 3.1 At its September meeting, Cabinet will be invited to agree the Transport Vision Draft Local Transport Plan consultation document and the revised project timetable, and the Hertfordshire Enviro-Tech Enterprise Zone Partnership Agreement.

**4. Key Partnerships**

- 4.1 Since the last County Council Meeting I have attended a meeting of the West Anglia Main Line Taskforce on 24th May and the launch of the Taskforce's Business case document at Westminster on 12th July. This document will now be presented to Government to support investment in the line in advance of Crossrail 2.
- 4.2 There have been two meetings of the Hertfordshire Infrastructure and Planning Partnership since the last County Council Meeting. The first meeting on 24th March focussed on transport matters with presentations on the county wide COMET Model and the proposals for the preparation of Growth and Transport Plans. The meeting on the 27th June received an update on the county wide water study; received a report on the recent EELGA Event focussing on Planner

recruitment difficulties; and a report from the LEP which included the work being carried out on Growth Deal Round 3.

- 4.3 On the 19th April and the 6th June I attended meetings of the Four Authorities Co-op Board, which seeks to co-ordinate planning in and around Harlow. The 4 authorities - East Herts, Harlow, Uttlesford, and Epping - are developing a joint approach to future spatial options in the area with a complementary infrastructure plan. They are synchronising submission of their 4 plans later this year to Government and have met with ministers to explain their approach and the need for infrastructure funding to support growth.
- 4.4 On 13th July I attended a meeting of the Abbey Line Community Rail Partnership. This meeting focussed on the work programme priorities for the new management of the partnership and the timetable for implementation of the new link bus under the Local Sustainable Transport Transition fund (see below).
- 4.5 On 23 May I attended the Herts Enviro-Tech Enterprise Zone Partnership Board Meeting, which discussed the emerging strategy and proposals for the EZ.
- 4.6 The Intalink Quality Partnership Conference 2016 brought together Hertfordshire's bus and coach operators and other interested parties to hear about and discuss how the new structure of the Intalink Partnership can move forward and develop to sustain the future of passenger transport in Hertfordshire.
- 4.7 The well-attended Conference, held on Wednesday 11th May in the County Suite at County Hall, brought together inspiring speakers. These included:
  - Stephen Joseph, the Chief Executive at Campaign for Better Transport, who has been involved in campaigning and implementing transport policy for the past 30 years;
  - Keith McNally, the Operations Manager for Confederation of Passenger Transport UK - the trade association of the UK bus & coach industry; and
  - Steve Blackmore from the Department of Transport.

## **5. Other comments**

- 5.1 The County Council has been successful in its bid to the Government's Sustainable Travel Transition Year fund, receiving £401,000 for measures to improve access to and from stations in St Albans, Stevenage and Hertford.
- 5.2 The biggest project is a pilot shuttle bus in St Albans linking the stations with the city centre. This will greatly improve connections for the Abbey Line, with buses timed to meet train arrivals at Abbey station. Other projects include pedestrian signing, cycleway improvements and working with businesses on employee travel. All works need to be completed by March.

## **6. Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Environment, Planning and Transport Cabinet Panel has met on 10 May 2016 and 30 June 2016. The matters discussed can be found at the following locations:

### **10 May 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/448/Committee/52/Default.aspx>

### **30 June 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/449/Committee/52/Default.aspx>

**Derrick Ashley**

**Executive Member for Environment, Planning and Transport**

**July 2016**

## **HIGHWAYS**

### **1. Cabinet decisions since the last Executive Report to the County Council**

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. The items of business specifically attributed to this portfolio were:-

#### Cabinet 18 April 2016

### **ENHANCED ROUTINE MAINTENANCE (HIGHWAYS) FUNDING**

[Forward Plan ref: A012/16]

#### **Decision**

1. Cabinet approved a programme of enhanced highways maintenance, as set out in Section 5 of the report, to be funded as follows:
  - a) £0.385m from the Members' Locality Budget for 2016/17 (as identified by County Council on 23 February 2016);
  - b) £0.7m from existing Highways revenue maintenance;
  - c) up to £0.77m from the revenue element of Members' 2016/17 Highways Locality budgets (£10,000 per division where such amount is uncommitted as at 6 April 2016); and
  - d) the balance from the Commuted Maintenance Reserve.
2. Cabinet agreed that, in relation to the Pothole Action Fund:-
  - e) to allocate up to £10,000 to each county division, where such amount has been deducted as a result of c) above from the recently announced Pothole Action Fund, to be used in accordance with the conditions of the Fund; and
  - f) the remainder of the Pothole Action Fund be added to the countywide programme of permanent pothole repairs/prevention works.
3. Cabinet noted the terms of the declaration to be given by the Director of Resources to the Department of Transport and confirmed his authority to give the declaration.

#### Cabinet 11 July 2016

Cabinet will consider proposals for an interim policy to 'dim' and 'trim' LED street lighting.

### **2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Nothing to report.

### **3. Anticipated/future decisions to be made by Cabinet**

- 3.1 At its September meeting Cabinet will consider a proposal for the establishment of criteria for Playstreets in Hertfordshire

### **4. Key Partnerships**

- 4.1 Nothing to report

### **5. Other comments**

- 5.1 Thank you to fellow Members for selecting the sites for patching within the pothole scheme although a few were marginally after the deadline. All the proposed schemes have now been passed across to Ringway in a single batch for them to procure using economies of scale. The schemes will then be programmed in amongst the 75,000 other works activities that are taking place on our network this year.
- 5.2 The enhanced maintenance programme is already underway with the cleaning of illuminated signs in North Herts and white lining in Stevenage.
- 5.3 Video technology is being used to help identify which signs to repair and where to target vegetation clearance.

Overall, we are aiming to:

- Clean up to 84,000 road signs
  - Clear 22km of ditches
  - Trim 152km of hedges
  - Refresh 900km of white lines and markings
  - Finish the gully dig outs and dig out 2,300 roadside channels
- 5.4 Previously, I have reported that my officers and I would be working closely with Ringway to improve effectiveness and efficiency and this continues.
- 5.5 The cleaning of illuminated signs mentioned above is being undertaken by street lighting gangs at the same time as they are bulk changing the lamps. There are no additional labour costs for doing either of these combined activities because of the efficiency improvements made within the overall street lighting service over the past year.
- 5.6 I am working alongside officers and we are using the lessons learned from the street lighting improved service which was delivered last year and will be applying them across the wider highways service.

### **IWP 2016/17 Progress update**

- 5.7 At the start of April 2016 our programme of works for the current financial year was to deliver 1,171 schemes, valued at £32.9m.
- 5.8 By the end of May we had successfully completed 254 sites and spent £10.3m.



5.9 Highlights include:

- Completion of 90% of the surface dressing programme in 4 weeks (May), which is 3 weeks faster than previous years for similar volumes; the remaining 10% of sites are to be undertaken in July as part of new material trial.
- On schedule to complete the carriageway micro-surfacing programme by the end of July, which is 4 months ahead of our previous best year, even with a larger workload than previous years.

5.10 Our primary challenge over the last two months has been the combination of wet weather in April and breakdowns of some specialist equipment. This slowed our micro-surfacing programme. This has, however, been overcome by the use of additional contracting resources to minimise delays and protect our planned delivery deadlines.

5.11 Looking forward to the end of October we expect to have:

- completed 896 out of the 1,171 programme (76%), and
- spent £25.8m out of the total £32.9m budget (78%).

5.12 Looking forward to the 2017/18 delivery year, planning is already well under way with the various project candidate lists being compiled and provisionally budgeted for ready for the bidding process in October. Our next publication, of draft 2, will take place in July thus aiding Members to select their Highway Locality Budget funded works.

## 6. Cabinet Panels

6.1 Since the last Executive Report to Council, the Highways Cabinet Panel has met on 26 April 2016 and 8 July 2016. The matters discussed can be found at the following locations:

**26 April 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/440/Committee/49/Default.aspx>

**8 July 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/614/Committee/49/Default.aspx>

**Terry Douris**  
**Executive Member for Highways**  
**July 2016**

**1. Cabinet decisions since the last Executive Report to the County Council**

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. There were no items of business specifically attributed to this portfolio.

**2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 Cabinet agreed to progress with the project to co-locate three libraries with retained fire stations on 14 March 2016. At that meeting Cabinet also agreed, in respect of the proposals relating to the co-location of Buntingford Library:-
- i. the Library Service be requested to consider 'Buntingford in Transition's' submission to keep the library in its current site, prior to making a recommendation on its re-location to Members;
  - ii. that Hertfordshire Fire and Rescue Service and the Library service share with the local Buntingford community the details of the proposal to locate the library with the retained fire station; exhibiting the co-location proposals alongside Buntingford in Transition's plans; and
  - iii. that a further report be presented to Members in the summer 2016 with the final recommendation including information on the Buntingford in Transition's Business Case on re-providing or re-locating Buntingford Library.

Since that decision I have attended public engagement events in Buntingford to hear from residents their views on the proposals (see paragraph 5.4 below).

**3. Anticipated/ future decisions to be made by Cabinet**

- 3.1 A report on a refreshed countywide Hertfordshire Compact Agreement between the statutory, voluntary and community sectors to work in partnership to achieve common aims and objectives was considered by the Public Health, Localism and Libraries Cabinet Panel on 24 June 2016 and will be considered by Cabinet on 11 July 2016. Cabinet will be invited to approve and adopt the updated Compact prior to its publication and launch.

**4. Key Partnerships****4.1 Hertfordshire Lifestyle and Legacy Partnership (HLLP)**

We are also currently working on the development of HLLP's new webpage, which should be completed by 1 July 2016. The next HLLP meeting takes place on 13 July at Stanborough Park, where we will have a tour of the Herts Disability Sports Hub and be discussing the refresh of the Partnership's action plan.

#### 4.2 Hertfordshire Armed Forces Community Covenant Board

The Covenant Board met in May 2016 and approved the expansion of the theme looking at encouraging engagement between Hertfordshire communities and the armed forces in order to involve more primary and secondary schools this autumn.

The work of reservists from 254 Medical Regiment and members of the Covenant Board in Hitchin was showcased with an exhibition stand at the County Show in May which was well received by the public.

Last week an Armed Forces Covenant business breakfast was hosted at the Northwood Joint Strategic NATO HQ with Lady Verulam in attendance, where a significant number of Hertfordshire-based businesses were invited to pledge their support for employing reservists and those leaving military service and their families.

Alongside its partners on the Board, the County Council continues to review its policies wherever possible to ensure that the Covenant's commitments are strengthened.

### 5. **Other comments**

#### 5.1 Public Health

Hertfordshire Public Health won a national prize at the annual Faculty of Public Health Conference on 15 June 2016 for its poster presentation illustrating the integration of Children's Centres and Health Visiting.

The Hertfordshire Year of Mental Health comes to a close in July. This initiative was co-funded by Public Health and the two County Council Champions are Colette Wyatt-Lowe and myself. During the year Public Health completed a population needs assessment, working with commissioners on prioritisation, delivering training on mental health to a range of agencies and we have now recruited and trained 650 mental health advocates across private, voluntary and public sector workplaces.

Hertfordshire is the only county in England where every local authority has an elected member Mental Health Champion; the national event for councillors on mental health is being hosted by Hertfordshire later this year.

#### 5.2 Localism

As mentioned above, the Hertfordshire Compact Agreement will be considered by Cabinet in July. Organisations, both statutory and voluntary, will be invited to be a signatory to the undertakings and principles contained within it at the formal launch on 20 July 2016.

As part of the wider review of all the contracts Health and Community Services hold with the voluntary and community sector two new services to provide infrastructure, representation and volunteering support to charities and

community based organisations across Hertfordshire have been commissioned. The new services, launched in April 2016, are called Connect Hertfordshire - the Community hub and #TeamHerts.

### 5.3 Hertfordshire Year of Volunteering

The Hertfordshire Year of Volunteering was launched at the County Show on 28 and 29 May. This is a year-long campaign to promote the benefits of volunteering and to celebrate the contribution of those who already volunteer.

A vast number of partners have offered to support the campaign, including the CVSs, #TeamHerts, district and borough councils, Herts Sports Partnership and the Police and Crime Commissioner.

The launch was closely followed by Volunteers Week (1-12 June), where inspirational case studies and advocate quotes were shared via partner newsletters, social media and the local press. The year is to be structured around monthly 'themes', with the focus being around volunteering in sports and outdoors this upcoming summer.

### 5.4 Libraries and Heritage Services

- On Wednesday 18 May and Saturday 21 May, I attended public engagement events in Buntingford to listen to the views of residents on a proposal to provide a new library in the town, co-located with the retained fire station.
- In May, Fiona Hill (Deputy Cabinet Member) attended a workshop in Cambridge, organised by the national Leadership for Libraries Task Force, to contribute views on the draft policy document *Libraries Deliver: Ambition for Public Libraries in England 2016-21*. The final paper will be published later in the summer.

### 5.5 Customer Services

- Our Customer Service Centre has continued to meet the wait time indicator with wait times being an average of 20 seconds or less every month (March 19 secs, April 18 secs, May 20 seconds and June 20 seconds to date).
- The website has changed address in June from [www.hertsdirect.org](http://www.hertsdirect.org) to [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk). This change provides even more assurance around security for the County Council and its service users under the trusted 'gov.uk' service. The project team have transferred most online services over to the new website, so you and your customers should see no difference.
- I am pleased to say the beta (test) website is now live at [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk), and content for [Blue Badge](#), [free school meals](#), [volunteering](#), [libraries](#) and [archives](#) has gone live. Feedback from residents, staff and the Customer Service Centre has been positive on these changes. Further services including adult social care, childcare, highways and admissions are being developed now.

## **6. Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Public Health, Localism and Libraries Cabinet Panel has met on 28 April 2016 and 24 June 2016. The matters discussed can be found at the following locations:

### **28 April 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/432/Committee/50/Default.aspx>

### **24 June 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/433/Committee/50/Default.aspx>

**Teresa Heritage**

**Executive Member for Public Health, Localism and Libraries**

**July 2016**

## 1. Cabinet decisions since the last Executive Report to the County Council

- 1.1 There will have been 5 Cabinet meetings (29 March 2016, 18 April 2016, 16 May 2016, 20 June 2016 and 11 July 2016) since the last Executive Report to County Council. The items of business specifically attributed to this portfolio were:-

29 March 2016

### **Proposed Acquisition of Land in Carpenders Park, Watford**

[Forward Plan Ref: A011/16]

Cabinet agreed the acquisition of the freehold title of Lot 2, Carpenders Park Farm, Watford. This presents an opportunity to acquire a land holding which is strategically placed to the south east of Watford and could provide secondary school provision in the future for South West Hertfordshire. Members acknowledged that as the site is in the Green Belt, “very exceptional circumstances” would need to be demonstrated for it to be developed but agreed that the County Council should acquire the land on the open market given the rising and sustained demand for secondary school places across South West Hertfordshire and the challenges in acquiring sites for future education uses, including the time and costs associated with acquiring land by way of Compulsory Purchase Order.

18 April 2016

### **Invest To Transform Fund – Electronic Income Collection (E-Commerce)**

[Forward Plan ref: A008/16]

Cabinet approved the proposed investment of £225K from the ‘Invest to Transform’ fund for an electronic income collection system. The investment will enable the Council to purchase a new e-commerce solution to improve the Council’s income collection capabilities and address current issues as well as delivering internal savings of approximately £70K from year 2 via streamlined, improved internal processes (with opportunities to accelerate benefits and reduce the payback period (of 3.5 years) as more services are migrated to the new system).

### **Proposed New Hertfordshire County Council Fraud Sanction & Prosecution Policy**

[Forward Plan ref: A014/16]

Cabinet adopted the Fraud Sanction and Prosecution Policy. The policy sets out how the Council will deal with fraud, to act as a deterrent and to ensure compliance with both civil and criminal legislation. The policy also complies with CIPFA’s ‘Code of Practice on managing risk of fraud and corruption’, the National Audit Office best practice guidance on Managing External Fraud, and the Department for Communities and Local Government ‘Counter Fraud and Corruption Strategy’.

16 May 2016

### **School Premises Space Standards Proposed Policy Revision**

[Forward Plan ref: A019/16]

Cabinet approved a change in the current County Council policy concerning school space standards to retain compliance with the internal and external ranges as set

down in Building Bulletin 103 (BB103) issued by the Department for Education. County Council standards are generally aligned with Building Bulletins, therefore Cabinet considered and agreed that the upper end of the ranges of the new building bulletin be adopted in order to minimise the impact on the quality of education and provide clear and consistent guidance to third parties.

### **Registration and Citizenship Discretionary Fees and Charges**

[Forward Plan ref: A015/16]

The majority of fees charged by the Registration & Citizenship Service are statutory fees set nationally by the General Register Office and Home Office. Cabinet agreed an updated methodology for the setting of the non-statutory ceremonial and appointment fees by the Registration & Citizenship Service to ensure the fees charged by the Council were compliant with the relevant cost recovery guidelines and provided greater transparency over how these fees are calculated.

20 June 2016

### **County Council Finance Monitor – 2015/16 Quarter 4**

[Forward Plan ref: A010/16]

Cabinet approved carry forward requests totaling £3.243m, which all relate either to ring-fenced funding or to specific projects that have been delayed. Following these reserve movements approved by Cabinet, the final net underspend for the year was £4.247m (0.53% of the annual budget). Cabinet approved the request to transfer this balance to the Council's Invest to Transform Fund to support investment in future savings programmes.

### **Land at Chaulden Lane, Hemel Hempstead – to consider the future of the land**

[Forward Plan ref: A048/15]

Cabinet agreed the proposal for the Council to enter into a conditional contract to dispose of the land in which it has a freehold interest at Chaulden Lane, Hemel Hempstead subject to satisfactory planning permission being obtained for the site identified in Dacorum Borough Council's Core Strategy as Land Allocation 3 (LA3), which would include the provision of a two form of entry primary school site, the transfer of that site to the County Council and a contribution towards the construction of the primary school via a S106 planning obligation.

July 2016

This report was submitted ahead of the July meeting at which the following items will be considered:-

### **County Council's Annual Report** [Forward Plan Ref: A024/16]

**Former Radlett Airfield** - to receive the 'expressions of interest' that have been made and to consider the next steps regarding the submissions

[Forward Plan Ref: A030/16]

**The Broxbourne School** - To consider the release of restrictions contained in Green Belt Deed [Forward Plan Ref: A031/16]

**Hoddesdon - Proposed development at High Leigh** – provision of primary school [Forward Plan Ref: A032/16]

**Hitchin Boys' School** - Grant of lease to Academy Trust Additional School Places  
[Forward Plan Ref: A033/16]

**Proposed Acquisition of Land** – to enable the expansion of schools in Bishops  
Stortford [Forward Plan Ref: A040/16]

**Land in Stevenage** - to consider whether to obtain land in Stevenage for strategic  
purposes [Forward Plan Ref: A035/16]

**2. Consequences of Cabinet decisions before the last meeting of the County Council on 17 May 2016**

- 2.1 **Land at Chaulden Lane, Hemel Hempstead** – In line with the Cabinet decision heads of terms for a conditional contract are currently being drafted on behalf of the County Council with the developer through the County Council's appointed property consultant.

**3. Anticipated/ future decisions to be made by Cabinet**

- Lower Green Farm, Arlesey Road, Ickleford [Forward Plan ref: A069/15] – to consider the future of the farmstead and immediately surrounding land, and a scheme for replacement equestrian facilities.
- Hertfordshire Enviro-Tech Enterprise Zone Partnership Agreement [Forward Plan ref: A036/16] - The Enterprise Zone decision is to agree the County Council's commitment to enter into a partnership with Dacorum Borough, St Albans District and the Local Enterprise Partnership to develop and support business growth within the Enterprise Zone area and using business rate growth and other resources generated from the development to support the delivery of the necessary infrastructure.

**4. Key Partnerships**

- 4.1 None.

**5. Other comments**

- 5.1 None.

**6. Cabinet Panels**

- 6.1 Since the last Executive Report to Council, the Resources and Performance Cabinet Panel has met on 12 May 2016, 16 June 2016 and 4 July 2016. The matters discussed can be found at the following locations:

**12 May 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/424/Committee/51/Default.aspx>



**16 June 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/425/Committee/51/Default.aspx>

**4 July 2016**

<https://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/426/Committee/51/Default.aspx>

**Chris Hayward**

**Executive Member for Resources and Performance**

**July 2016**

**REPORT FROM THE OVERVIEW AND SCRUTINY COMMITTEE**

*The Committee met on 20 April 2016*

**1. Scrutiny of the Integrated Plan Proposals 2015-16 and Future Years:  
Feedback**

- 1.1 The Committee was asked to consider a report providing details of feedback from both Members and officers following the scrutiny of the Integrated Plan Proposals (IPP) 2016/17 – 2019/20. Members noted the feedback as detailed in the report and the consensus was that the overall process should remain the same with a few refinements to improve next year's IPP scrutiny. These are summarised below:

1. provision of written guidance for Lead Members; and
2. a preference for one set of IPP papers.

Members also agreed that:

- there would be a different Chairman for each portfolio group; and
- Portfolios with multiple strands would remain as this year when being scrutinised.

- 1.2 The Committee suggested options for improvement to the IPP scrutiny process. The items discussed were as follows:

- The Chairman of each Portfolio scrutinised to be present at the second meeting of the IPP scrutiny meeting to ensure the feedback received from Graduate Trainees represented the outcomes of the Group
- For the IPP scrutiny to be carried out over a two day period, i.e. a group of four portfolios over one morning session and a group of four portfolios over a second morning session, allowing extra time in each afternoon to discuss outcomes with the Chairman of the Portfolio scrutinised, Graduate Trainees and officers.

- 1.3 Responses to the information requests by Members during the IPP scrutiny process have been received and circulated to Members of the Committee.

- 1.4 The Committee noted that if fewer information requests had been formulated it would have given officers more time to deliver a focussed answer for those information requests which were related to the Council's budget. The Committee asked for the information requests relating to budget issues to be answered before the Council's budget meeting and others being answered when time

permitted. The Committee agreed that the information requests would be presented to the February meeting of the Overview and Scrutiny Committee and it would agree the ones that would be passed to officers as information requests.

- 1.5 The Committee agreed that the following scrutinies, proposed as a result of the IPP scrutiny, would be included in the Committee's future work programme:
- (i) To review Hertfordshire's Household Waste and Recycling Centre (HWRC's) and commercial waste facilities to ensure greater compatibility and cooperation between the public and private facilities; and to prevent the unauthorised use of the HWRC's for disposal of commercial waste clarifying the cost to the Authority; and
  - (ii) To review the Community Protection Directorate's preventative work to other services (for example, Public Health) by reviewing the costs, effects and benefits to other services and the predicted wider cost savings

- 1.6 A lunchtime seminar on Corporate Parenting will also be organised and all Members of the Council will be invited to attend [to be deferred until after May 2017 and included as part of the Member Induction programme (see paragraph 6.1 below)].

[See paragraph 7 below for decisions reached regarding arrangements for the IPP scrutiny café 2017].

## **2. Scrutiny Recommendations: Update**

- 2.1 The Committee received a report providing the Executive Member responses to the scrutiny recommendations made by the 'Care Pathways Topic Group'; 'Hertfordshire Safeguarding Children's Board Topic Group' and the 'Scrutiny of the Integrated Plan Proposals 2016/17 – 2019/20'.
- 2.2 The Executive Member response to the scrutiny recommendations made by the 'Ringways Highways Service Team Contract Topic Group' was received. The 'Monitoring of Recommendations' Topic Group has been requested to consider the action taken on the recommendations arising from the scrutiny in due course.

## **3 Scrutiny Work Programme**

- 3.1 The Committee has considered its future work programme, noting those scrutinies recently concluded and those scheduled for the forthcoming period.
- 3.2 The Committee agreed to add a further two scrutinies to its work programme, as set out above at paragraph 1.5.
- 3.3 The draft scoping document for the Hertfordshire Safeguarding Adults Board yearly scrutiny was also noted.

#### **4. Scrutiny Recommendations: Update**

- 4.1 The Committee received a report providing the recommendations from the 'Herts Care Quality Standards Topic Group'.
- 4.2 Members noted that the Executive Member responses to the Hertfordshire Safeguarding Children Topic Group and the Executive Member responses to the scrutiny recommendations to the IPP Scrutiny 2016/17 – 2019/20 had been received. Action taken to implement all scrutiny recommendations will be reviewed by the 'Monitoring of Recommendations' Topic Group in due course.
- 4.3 Members of the Committee were concerned at the lack of progress with regard to the review of the Council's property assets requested as part of the IPP Scrutiny 2016/17. Members voiced their frustration that the review would take so long to be carried out, especially as the Council was actively seeking ways to save money. The Committee has asked that its concern be conveyed to the relevant department.
- 4.4 The Committee noted the IPP scrutiny Executive Responses to the Suggestions to Cabinet or Panels and expressed disappointment with the overall quality of the responses provided. The Committee agreed that future IPP Suggestions would concentrate on how the budget proposals presented would achieve the Integrated Plan intentions. Members discussed making the IPP Café Suggestions more specific, including focussing on when and how any savings would be achieved. It was considered that the process for monitoring the Executive Member Responses to Suggestions needed to be more effective.

#### **5. Children in Care Council (CHICC) Update**

- 5.1 The Committee received an oral report on the outcome of the Children in Care Council (CHICC) Topic Group, which was carried out by Children Looked After (CLA). Members noted that focus of the scrutiny was the 'Stability of Placement for Children in Care'.
- 5.2 The scrutiny-type session focussed on three specific questions raised by CHICC asking county council officers:
  - What work had been done in the last year to create more placements and what was the outcome of this?
  - What interaction was there between Hertfordshire County Council and young people and what were the outcomes of these discussions?
  - What plans were there to increase the number and stability of placements?
- 5.3 Members were pleased to note that the scrutiny had received input from a number of young people and that a full report with recommendations would be circulated in due course. The Committee agreed the recommendations should be presented to a future meeting of the 'Monitoring of Recommendations' Topic

Group to demonstrate to the young people that their concerns and efforts are taken seriously by Members and that their scrutiny is viewed as of the same value and importance as one undertaken by councillors.

## **6. Scrutiny Work Programme**

6.1 The Committee has considered its work programme and agreed to amend it as follows:

- a) 'Public transport issues specifically the support to disabled users' scrutiny to be retitled 'Disability support for bus users';
- b) the Hertfordshire Safeguarding Children Board 2016 theme will be neglect;
- c) the Crime & Disorder 2016 focus will be scamming;
- d) 'To examine the effectiveness of Public Health Services in the community' scrutiny to be retitled 'To examine how Public Health are continuing to be effective in light of funding cuts to the department's budget';
- e) Children's Centres scrutiny to be moved back to summer 2017;
- f) 'To scrutinise Hertfordshire Fire & Rescue Service future cost savings and the impact on service delivery as a result of any re-organisation and changes to terms and conditions of employment' scrutiny to be retitled 'To undertake a scrutiny of Hertfordshire Fire & Rescue Service to include a review of what savings have been made to date and what further savings can be achieved';
- g) 'To review the Community Protection Directorate's preventative work to other services (e.g. Public Health) by reviewing the costs, effects and benefits to other services and the predicted wider costs savings' scrutiny to be retitled 'To scrutinise Fire & Rescue preventive work with Public Health, establishing the effects and benefits'; and
- h) Member Information System (MiS) and Corporate Parenting lunchtime seminars to be postponed until after the 2017 elections.

6.3 The Committee agreed to remove 'The County Council's changing demographics' from its work programme as it would be addressed via the Health Scrutiny and Overview and Scrutiny Committees' budget scrutiny cafés.

6.4 The draft scoping documents for the 'Disability Support on Public Transport' Topic Group, 'Flooding Management and Strategy' Topic Group, 'Library Services Strategy' Topic Group, and 'Herts Waste Partnership' Topic Group were also received. The Committee amended the scope for Disability Support in Public Transport' to cover buses only and agreed to the Topic Group being retitled to reflect this change (see 6.1 a) above).

## **7. Confirming the approach to the IPP Café 2017/18**

7.1 The Committee was provided with an opportunity to consider an alternative approach to the IPP Scrutiny 2017/18 and future years. It was noted that a number of Members were in favour of extending the IPP Scrutiny Café over two days; with four portfolios on each day. However, following discussion in relation to chairman and graduate trainee feedback, lack of attendance at the briefing session on the day of the scrutiny café and the amount of time required to draft the IPP Scrutiny report, the Committee agreed to continue with the current

approach and to look at changes that could be made to enhance the scrutiny café in future years.

- 7.2 The Committee agreed to the proposed change to amalgamate the separate IP and IP scrutiny papers into a combined set of IPP papers including IPP questions.
- 7.3 Members were asked to consider the focus for the OSC meeting in December 2016 and noted that Chris Hayward, Executive Member for Resources, would be invited to the December meeting of the OSC to inform the Committee of the expectations of the IPP Café scrutiny.

**TERRY HONE**  
**Chairman of the Overview & Scrutiny Committee**  
**July 2016**

**REPORT FROM THE HEALTH SCRUTINY COMMITTEE**

*The Committee met on 17 and 31 March 2016*

**1. Scrutiny of the NHS in Hertfordshire's Budget and Quality of Care**

- 1.1 The Committee's scrutiny of the NHS in Hertfordshire's Budget and Quality of Care was conducted over two days, commencing on 17 March 2016, when it gathered its evidence via a 'scrutiny café'. Evidence was gathered from two CCG's, five local trusts and Herts Urgent Care, with representatives from Public Health also present; paired up as follows:-
- Herts Valleys Clinical Commissioning Group (HVCCG) and West Herts Hospital Trust (WHHT)
  - East and North Clinical Commissioning Group (ENCCG) and East & North Herts Hospital Trust (ENHT)
  - Herts Partnership Foundation Trust (HPFT) and Herts Community NHS Trust (HCT)
  - East of England Ambulance Trust (EEAST) and Herts Urgent Care (HUC).
- 1.2 Members of the Committee were divided into 4 groups, which each questioned a pair of organisations on the themes of Quality of Care and Finance.
- 1.3 The Committee reconvened on 31 March 2016, when recommendations, information requests and additions to the Work Programme arising from the Committee's evidence gathering session on 17 March were agreed. These are included in the final report which can be viewed at the link below:  
[Health Scrutiny Committee 31 March 2016](#)
- 1.4 The Committee agreed to review the process used for this year's Budget and Quality of Care. This will be undertaken at the Committee's meeting on 12 July 2015.

*The Committee met on 19 May 2016*

**1. Health organisation responses to the information requests resulting from the HSC Budget and Quality of Care Scrutiny Café**

- 1.1 The Committee considered a report providing responses to its requests for additional information arising from the Health Budgets and Quality of Care Scrutiny which took place in March 2016.

- 1.2 The Committee noted these responses and requested that a number of additional information requests be pursued by officers; these can be viewed in detail in the minutes of the meeting at the following link:

[Health Scrutiny Committee 19 May 2016](#)

**2. West Hertfordshire Hospitals Trust: One year on from the Care Quality Commission Inspection**

- 2.1 The Committee considered a progress report and presentation from West Herts Hospital Trust (WHHT) providing an update on the changes that had been implemented over the last year since the Care Quality Commission (CQC) inspection.
- 2.2 The Committee welcomed the update and commended the areas of improvement, items of positive news and the openness of Trust representatives.
- 2.3 The Committee noted that there was a need for continued work around Delayed Transfer of Care (DETOC) and that the planned scrutiny topic group on the subject of discharge would focus on this.
- 2.4 Members agreed that the Chairman write a letter to the relevant Minister on behalf of the Committee to express concern regarding the 50 per cent reduction in Central Government funding for West Herts Hospital Trust.

**3. Scrutiny Work Programme**

- 3.1 The Committee considered its work programme 2016 – 2017 noting those scrutinies recently concluded and those scheduled for the forthcoming period.
- 3.2 The work programme considered at the meeting reflected the decisions made by the Committee as to those scrutinies that remained on the work programme and those that would be removed. There were no scrutinies removed from the work programme at this meeting of the Committee.

[The Health Scrutiny Committee meeting on 12 July which takes place after the County Council agenda for its July meeting is published will be reported to Council on 15 November 2016]

**Seamus Quilty, Chairman**  
**July 2016**



**ALLOCATION OF EXECUTIVE FUNCTIONS**

*Report of the Chief Legal Officer*

Author: Kathryn Pettitt, Chief Legal Officer (Tel: 01992 555527)

**1. Purpose of report**

- 1.1 To inform Council of the allocation by the Leader of the Council of certain Executive functions to the Director of Resources.

**2. Summary and Background**

- 2.1 Section 7 (paragraph 7.4) of the Constitution provides that the Leader of the Council allocates responsibility for discharging Executive functions. Section 12 (paragraph 12.2) of the Constitution provides that the Chief Legal Officer may make changes to the Constitution which are necessary in order to comply with the law or reflect changes in the responsibility for Executive functions decided upon by the Leader which shall be notified to the Council at its next meeting.
- 2.2 The Leader of the Council with effect from 1 July 2016 has allocated responsibility for discharging the following functions of the Executive to the Director of Resources:
- a. Public libraries, museums, archives and records; and culture (including sport and recreation) provided that there is excluded from this allocation the decision on the withdrawal or modification of public facilities
  - b. Arranging the clerking of school admission appeals
  - c. Communications
  - d. Managing support for Members of the Council including locality budgets
  - e. Strategic policy and partnerships
- 2.3 The Chief Legal Officer has made amendments to the Constitution to reflect this allocation of Executive functions and in accordance with section 12 (paragraph 12.2) of the Constitution by way of this report she is informing Council of these amendments. The following is a link to the Constitution as revised <http://www.hertfordshire.gov.uk/your-council/cpdrp/constitution/>.

### **3. Recommendation**

- 3.1 That Council notes the allocation of the Executive responsibilities to the Director of Resources and the amendments that have been made to the Constitution to reflect this allocation as referred to in paragraph 2.3 above.

### **4. Financial Implications**

- 4.1 None arising from this report.

### **Background Information**

Allocation of Executive functions by the Leader of the Council